

April 23, 2017

Dear Utah Mathematics Educator:

Greetings from the Utah Council of Teachers of Mathematics! There are open positions on the 2018 UCTM board of directors, and we are looking for candidates to fill them. Serving on the UCTM board is a wonderful way to connect with professional colleagues from around the state and promote mathematics education. This year, the positions up for election are the following:

1. **President-Elect**
2. **Board Member At Large**
3. **Elementary K-3 Representative**
4. **Junior High/Middle School Representative**
5. **Post-Secondary Representative**

All elected board members serve two-year terms, with the exception of the president-elect (see description below). If you would like to run for any of these elected positions, please send an email to me (amanda.cangelosi@slcschools.org) containing the following information:

- your name;
- your preferred email address for public correspondence;
- the position for which you are running;
- your photo;
- a short teaching biography.

Your information will be available to participants at the UCTM conference on August 1, 2017, and participants will have the opportunity to vote for candidates. Elected positions are a two year commitment.

Below is a summary of the responsibilities for each available position, in addition to the responsibilities for all board members (i.e., attending meetings; advocating for mathematics education; assisting with the UCTM conference; recruiting membership and conference presenters):

1. **President-Elect:**
 - (a) Serves first year as President-Elect, followed by two years as President, and one year as Past-President
 - (b) Ensure that the board is following UCTM's constitution and approved procedures
 - (c) NCTM liaison; represent UCTM at NCTM meetings
 - (d) UCTM Advocacy Chair
 - (e) Coordinate IGNITE session at UCTM conference
 - (f) Coordinate food for UCTM conference
 - (g) Eventually assume responsibilities of the President

2. Board Member at Large:

- (a) Year 1 Responsibilities:
 - i. Ensure accurate board member information on UCTM website
 - ii. Communicate with grade-level board members
 - iii. Coordinate board elections and ballots
 - iv. Conference door signs
 - v. Track conference session attendance
- (b) Year 2 Responsibilities:
 - i. Communicate with grade-level board members
 - ii. Chair of conference sessions programs and scheduling
 - iii. Contact for conference presenters
 - iv. Post conference highlights to website

3. Elementary K-3 Representative:

- (a) Represent interests of K-3 teachers
- (b) Communicate and support K-3 teachers on a regular basis
- (c) Chair of conference awards
- (d) Recruit presenters for UCTM conferences

4. Junior High/Middle School Representative:

- (a) Represent the interests of junior high and middle school teachers
- (b) Communicate and support junior high and middle school teachers on a regular basis
- (c) Chair of conference vendors: coordinate and recruit vendors; vendor brunch
- (d) Recruit presenters for conferences

5. Post-Secondary Representative:

- (a) Liaison between UCTM and post-secondary institutions
- (b) Communicate with and support post-secondary instructors on a regular basis
- (c) Chair of university volunteers
- (d) Collect conference session evaluations

Please consider the available positions. If you have any questions, send me an email at amanda.cangelosi@slcschools.org. I look forward to hearing from you!

Sincerely,



Amanda Cangelosi
UCTM Board Member at Large
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